

AUDIT & GOVERNANCE COMMITTEE
24 March 2014

Transport for Education – Management Action Plan Progress

SUMMARY AND PURPOSE:

1. The purpose of this report is to update the Audit and Governance on progress in implementing actions agreed following the audit of Transport for Education completed in March 2013.

RECOMMENDATIONS:

2. Members are asked to consider:
 - (i) whether the actions taken/planned by officers satisfactorily address the concerns raised in the audit review completed in March 2013; and
 - (ii) whether a formal follow-up audit of this area should be conducted during 2014/15

BACKGROUND:

3. Internal Audit undertook a review of Transport for Education in March 2013. The report produced as a result of this review attracted an audit opinion of **Major Improvement Needed** and included six High Priority recommendations. A summary of the audit findings and recommendations arising from the audit is attached as **Annex A**. The original agreed Management Action Plan (MAP) is attached as **Annex B**. The supporting full Internal Audit report has been previously circulated to committee members.
4. Included within the Internal Audit Half Year report to this Committee in December was a MAP progress update which assessed progress in implementing a number of high priority recommendations as Red and Amber. The actual MAP progress as reported to this Committee in December is attached at **Annex C**.
5. In the light of this update, Audit & Governance Committee agreed to receive a further report on the Transport for Education MAP in March 2014, inviting officers from the service to attend the meeting. In addition the Chairman agreed to write about his concerns with regard to the Transport for Education MAP to the Chairman and Vice-Chairman of the Children and Education Select Committee, asking them to monitor the situation.

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6. This report provides an update on progress in implementing the management actions in response to the audit recommendations and an updated Management Action Plan is attached at **Annex D**. The Chairman of the Children and Education Select Committee has requested a briefing providing context to be submitted to Audit & Governance Committee to enable informed consideration of the Transport for Education MAP progress. This is attached as **Annex E**. The Chairman of the Children and Education Select Committee and officers from the relevant service areas will attend the meeting to answer any questions Audit and Governance Committee Members may have.

WHAT HAPPENS NEXT:

7. Management Action Plan progress will continue to be reported to this Committee on a bi-annual basis.

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